



**Texas Commission on Environmental Quality
Municipal Solid Waste
Notice of Intent to Operate a Low-Volume
Transfer Station**

Instructions: Please fill out all sections. Use additional paper if necessary. If something is not applicable, please mark NA and explain why it is not applicable unless otherwise noted. All forms (initial notification, TCEQ Core Data Forms, and revisions) must be submitted at least in duplicate, with one copy going directly to the TCEQ Region Office for your county.

Applicant Information

Applicant Name: _____

Customer Reference Number – if known (9 digits): **CN**_____

If you do not have a Customer Reference Number, complete the customer information section of the Core Data Form TCEQ-10400 and submit that form with this application.

Facility Information

Facility Name: _____

Regulated Entity Reference Number – if known (9 digits): **RN**_____

If the facility does not have a Regulated Entity Reference Number, complete the regulated entity information section of the Core Data Form TCEQ-10400 and submit that form with this application.

Property Owner Information

Name: _____

Customer Reference Number – if known (9 digits): **CN**_____

If the property owner does not have a Customer Reference Number, complete the customer information section of the Core Data Form TCEQ-10400 and submit that form with this application. If you are not the property owner, please provide a Core Data Form filled out by the property owner of record.

Operator Contact Information

Name: _____

Title: _____

Address: _____

City, State, Zip Code: _____

Phone Number: _____

General Information

Expected Start Date: _____

Maximum Waste Acceptance Rate (waste storage at any time must not exceed 40 cubic yards) _____

Minimum Waste Removal Frequency from Facility (must be at least once per week) _____

Name of Landfill at which Waste will be Disposed, and TCEQ Permit Number

Landfill Name: _____ Permit Number: _____

TCEQ Core Data Form

Please provide a TCEQ Core Data Form(s) with facility and customer information as an attachment to this application.

Site Location

In an Unincorporated Region? YES NO

Within Extraterritorial Jurisdiction of a City? YES NO

Within a 100-year floodplain? YES NO

Within a Wetland? YES NO

Within Critical Habitat of Endangered or Threatened Species? YES NO

Site will manage run-on and runoff of peak discharge of the 25-year rainfall event? YES NO

Provide a description of how to get to the site from an intersection of major interstate or state roadways:

Provide an attachment with the information in the following list:

- 1. A legible city or county roadway map with the site shown and labeled.
- 2. A list of adjacent property owners and their mailing addresses.

Types of Wastes Accepted

List the types of wastes that may be accepted: _____

Types of Wastes Prohibited

List the types of wastes that are prohibited: _____

Screening Procedures for Excluding Prohibited Waste

Please describe screening procedures for excluding prohibited waste: _____

Operation Process

Please briefly describe the operation process: _____

Compliance with Requirements of 30 TAC §330.11(f)

- 1. Owner will own, or effectively control the facility. Please provide additional information regarding ownership, if necessary.
- 2. Please provide information demonstrating coordination with local county officials. The facility must comply with all appropriate county ordinances.
- 3. Please provide documentation that the owner or operator notified adjacent landowners by first-class mail.

Closure Plan

In accordance with 30 TAC §330.21, owner or operator must perform closure activities as soon as the facility ceases to accept waste. The owner or operator will initiate closure activities as specified by 30 TAC Chapter 330 Subchapter K. The owner or operator will perform the following:

- 1. The owner or operator will remove all waste, waste residues, and any recovered materials. Facility units shall either be dismantled and removed off-site or decontaminated.
- 2. The owner or operator will evacuate all material on-site (feedstock, in process, and processed) to an authorized facility and disinfect all tipping areas, processing areas, and post-processing areas.
- 3. If there is evidence of a release from a municipal solid waste unit, the executive director may require an investigation into the nature and extent of the release and an assessment of measures necessary to correct an impact to groundwater.

Detail any additional procedures to ensure compliance with closure requirements for the facility:

List of Included Attachments

Updated/Revised Core Data Form TCEQ-10400	<input type="checkbox"/> YES	<input type="checkbox"/> NO
Legible county roadway map with site shown and labeled	<input type="checkbox"/> YES	<input type="checkbox"/> NO
Property lease or ownership information	<input type="checkbox"/> YES	<input type="checkbox"/> NO
Adjacent property owners list with mailing addresses	<input type="checkbox"/> YES	<input type="checkbox"/> NO
Proof of adjacent landowners notified by first class mail	<input type="checkbox"/> YES	<input type="checkbox"/> NO
Documentation of coordination with local county officials	<input type="checkbox"/> YES	<input type="checkbox"/> NO

Other Authorizations

Please note, the owner or operator of this facility must acquire all applicable air and wastewater authorizations.

Compliance Advisory

Failure to comply with the requirements of 30 TAC Chapter 330 or any other applicable regulations, statutes, or ordinances may result, if the executive director so directs, in the owner or operator having to cease waste operations. The executive director may direct the owner or operator to apply for a permit or registration for the continued operation as a municipal solid waste facility under the provisions of 30 TAC Chapter 330.

Property Owner’s Acknowledgement (30 TAC §330.11(a))

The owner of the property must sign the following statement:

1. I acknowledge that the State of Texas may hold the property owner of record either jointly or severally responsible for the operation, maintenance, and closure or post-closure care of the facility.
2. I acknowledge that the facility owner or operator and the State of Texas shall have access to the property during the active life and post-closure care period, if required, after closure for the purpose of inspection and maintenance.

Signature of Owner

Date

Applicant's Statement

The applicant (owner or operator) must sign the following statement:

"I certify under penalty of law that this document and all attachments were prepared under my direction or supervision in accordance with a system designed to assure that qualified personnel properly gather and evaluate the information submitted. Based on my inquiry of the person or persons who manage the system, or those persons directly responsible for gathering the information, the information submitted is, to the best of my knowledge and belief, true, accurate, and complete. I am aware there are significant penalties for submitting false information, including the possibility of fine and imprisonment for knowing violations." [30 TAC §305.44(b)]

Signature of Applicant

Date

Printed Name

Title

Submitting an Application

This form is required by 30 Texas Administrative Code §330.11(a) and §330.11(f), and must be submitted prior to start up for low volume transfer stations. Owners/operators are required to meet the provisions set forth in 30 TAC Chapter 330 Subchapter C, Subchapter E, 30 TAC §330.303, §330.459, §330.461, §330.547, §330.551, and §330.553.

Subsequent forms shall be submitted to update or change any information within 90 days of the effective date of the change.

If you have any questions, please contact the TCEQ Municipal Solid Waste Permits Section at (512) 239-2335.

Please submit this completed form and one or more Core Data Form(s) (form TCEQ-10400) to:

Municipal Solid Waste Permits Section MC 124
Texas Commission on Environmental Quality
P.O. Box 13087
Austin, Texas 78711-3087