



## **Minutes from Stakeholder Meeting on Guidance for Household Hazardous Waste Programs**

**August 28, 2008**

A stakeholder meeting was held on August 28, 2008, to receive input from household hazardous waste (HHW) programs on the information that would be useful to them in a guidance document. The meeting was held at the headquarters of the Texas Commission on Environmental Quality (TCEQ) in Austin, Texas, with videoconference links to the regional offices in Arlington and Houston.

Representatives from the City of Austin, Pa-Jer, Inc., Capital Area Council of Governments, the City of Grapevine, and the City of San Antonio provided input in Austin. Representatives from the City of Fort Worth and Dallas County participated in Arlington. Representatives of the City of Pearland participated in Houston.

Dan Siebeneicher, HHW Program Coordinator at TCEQ, reviewed the input received in the previous meeting on August 14, 2008. Stakeholders requested that the following additional issues be considered in drafting the guidance document:

- Provide clarification of the regulations for mobile collection units,
- Provide input on the need for maps of collection sites in operational plans,
- Provide lists of the types of equipment that is needed for different types of operations,
- Provide an outline of what should be covered in a safety meeting,
- Provide a flow chart or decision tree of activities in arranging and conducting collections,
- Provide a clear description of the exclusions that may apply to certain types of programs,
- The format should cover the general provisions that apply to all types of collections and then separate sections covering the specific things that apply to each type of collection, and
- Provide guidance on what is needed for financial assurance.

TCEQ reminded stakeholders that additional comments can be submitted in writing until September 29, 2008. TCEQ staff will use the input received from stakeholder in developing a guidance document for HHW programs. A draft of the guidance may be discussed at the HHW Managers Meeting on November 6, 2008.